

**FIRST 5 PLACER COUNTY
CHILDREN'S & FAMILIES COMMISSION (CFC)**

Meeting Minutes, November 13, 2003

Shiloh Center
905 Lincoln Way
Auburn, CA.

Attendees (Commissioners & Staff):

Jill Harper, Chair, Commissioner & PCOE Administrator of Child Development Programs
Tamara Lieberman, Vice Chair, Commissioner & Tahoe Community Foundation
Harriet White, Commissioner & Board of Supervisors – District 3
Raymond Merz, Commissioner & Director of Placer County Health & Human Services
Dr. Sandra Naylor-Goodwin, Commissioner & Director for the CA Institute for Mental Health
Christiana Darlington, County Counsel
Don Ferretti, CFC Coordinator & HHS Administration
Nancy Baggett, CFC Staff Systems Analyst, HHS Administration
Bobbie Reagan, CFC Administrative Staff, HHS Administration

Commissioners & Staff Not in Attendance:

Dr. Richard Burton, Commissioner & Placer County Health Officer
Mindy Danovaro, Commissioner, Director of Development and Outreach, CALSTAR

Public Attendees:

David Gray, Placer Institute
Kim Bradley, Community Collaborative of Tahoe/Truckee
Susan Fernandes, PCOE Program Manager, Tahoe
Francine Nunes, PCOE Childcare Local Planning Council
Veronica Vasquez, UCCE-Nutrition Best
Getta Dolinsek, WPUSD-PCN
Sandi Beghetti, R&R

Call Meeting to Order

Meeting called to order by Commissioner Harper, at 4:33 p.m.

I. Public Comment

Persons may address the Commission on items not on this agenda. Please note that although the Commission is very interested in your concerns, the California Brown Act prohibits the Commission from taking any action at this meeting on items not published on this agenda.

II. Approval of Minutes from Meeting held October 9, 2003

Motion to approve the October 9, 2003 meeting minutes with the amended correction that Commissioner Naylor-Goodwin was in attendance for the October 9, 2003 CFC meeting.

Merz / Naylor-Goodwin / Unanimous. No discussion followed.

III. Commission Action Items

1. Public Hearing on the Annual First 5 Placer Audit.

Action: Given that there were no public comments, it was the consensus of the Commission to unanimously approve the annual Audit.

The date and time of this Public Hearing will be forwarded to the State. With this action, the Commission has held public hearings on both its annual program report and audit, which will allow the Commission to continue receiving First 5 funds.

2. Nomination of Commission Officers. According to the Commission By-Laws, nominations for officers shall be made from the membership and an election of officers will take place at the first meeting of the calendar year. The action requested is that nominations be made for the offices of Chair and Vice Chair for the calendar year 2004.

Motion to nominate (as a slate), Commissioner Lieberman for Chair and Commissioner Naylor-Goodwin as Vice Chair.

Merz / White / Unanimous.

Motion to close the nominations for Chair and Vice Chair.

Merz / White / Unanimous

3. The Community Resource Committee (CRC) requests action on the following items:

- a. Approval to continue operation of the CRC. In September 2002, the CRC Charter was adopted by the Commission with the provision that the committee would operate on a trial basis with a review. After one year of activity, the committee recommends that it continue for the following reasons:
- It is a working committee that allows for in-depth conversations, and specific expertise, which are necessary to understanding complicated issues facing 0-5 children and their families.
 - It provides opportunities for a broad base of community members to participate meaningfully in First 5 activities and conversations in an informal environment.
 - It provides a sounding board and liaison for the staff supporting the Commission and the CRC.

Motion for approval to continue operation of the CRC for another year.

White / Lieberman / Unanimous

Discussion included the request that CRC future meeting dates be published/emailed.

IV. Commissioner Reports

Ray Merz – FYI for the Commission, Dr. Burton is absent due to his participation in a simulated two-day Bioterrorism attack. Placer County is prepared.

Tamara Lieberman – Placer County, and Nevada County Commissioners gathered together in Truckee to exchange ideas. Hopefully this will lead to further chances of collaboration, particularly within the Tahoe/Truckee area.

Jill Harper – Commissioner Harper thanked all the CFC staff for their great work in putting together the Outcome Faire, and the Strategic Planning Open Space Event. It was the most successful Outcome Faire to date. She was impressed with the sophistication of the presentations. The Open Space on the following day also resulted in incredible ideas including ways for getting information out to the community.

V. Advisory Committee Reports:

Community Collaborative of Tahoe/Truckee – Kim Bradley

The Community Conversation in Kings Beach was very successful with approximately 80 people attending. The meeting was held in Spanish with English translation. Quite a few young men were in attendance. The Community Conversation held in Truckee

attracted 50 people from within the community. This meeting was held primarily in English with Spanish translation.

Commissioner White asked what type of outreach Kim utilized to achieve such a large response. Kim replied that providing food is one of the ways to attract people along with their informal community network, teachers, the Family Resource Center, Church's and word of mouth. Including the community in the planning stages of events, and making them accountable in ways such as bringing a dish of food, etc. is surprisingly effective. The most productive strategy has been bringing in staff from the community.

In the Truckee Community Conversation there was a significant blend of Anglo and Spanish parents. A follow-up letter is being mailed out to re-convene the group in the future and continue talking about some of the ideas that were shared.

The Collaborative has been re-structured with new focus areas:

- Cultural Competency
- Community Involvement
- Advocacy
- Service Integration

These areas will have working committees with community members participating.

Gail Tondettar from Placer County and Alan Cellman from Nevada County are working together as a co-team to revive the Dental Task Force. Kim asked Commissioner Merz if they could go to "outside supplementation" to help support this? Commissioner Merz agreed.

Placer Collaborative Network – Getta Dolinick

Camp 10 was a huge success, thanks a grant that PCN received. Michael Clark was the facilitator and presented a program on strength-based practice. A PCN Management meeting was held with only 15 people in attendance. They are attempting to get back on track with the next meeting, which is scheduled for December 4.

Childcare Local Planning Council – Francine Nunes

The Council is planning a retreat in January with the focus being growth in Placer County and how it is impacting all areas within the County. Date will follow.

Twelve provider forums with the Cares Program was previously held with over 400 Childcare Providers attending over a five-week period. The focus for this years grant is to "increase education" so every participant will need to increase their early childcare education units by at least three units over the course of this year, which ends June 30, 2004. Our goal is to get all participants to receive a Child Development Permit. Other funding sources are also assisting in the funding for this project. Francine will be monitoring any impact to the Community Colleges and within the State.

The second annual Child Development Conference will be held Saturday, November 15, 2003, at the Church of the Nazarene in Auburn. Currently there are 225 paid participants. Program begins at 8:30 and ends at 4:00 p.m. Several professional presenters will be there including a child care provider from Placer County who will be teaching the art of "sign language". A big thank you to Susan Fernandes for borrowing the translating equipment from Kings Beach Elementary School, which will be used to translate the keynote presentation into Spanish for the 18 bi-lingual participants. A 4-hour workshop will be offered just in Spanish through U.C. Davis Cooperative, which is part of on going series.

VI. Coordinator Report – Don Ferretti

All the Community Conversations were a great success in part because different partners hosted each event providing their own communication networks to invite their communities to attend. The Outcome Faire was also a great success due to the skill of the partners presenting their Outcomes.

The Open Space Planning Event was attended by approximately 100 people and resulted in great ideas around the theme "what are the sustainable results we want for our 0-5 children and their families". Sustainability means money plus other things such as relationships, policies and values that make the programs work. All the resulting information will feed into updating and revising our Strategic Plan.

The CRC met and has set a goal that the plan be revised, updated, and approved by the Commission, with the Commission concluding the funding process by March 31, 2004. The reason for this is that 98% of everything that is funded in the County is funded only through June 30, 2004. Experience has shown that the closer that meetings on funding, and results are together the harder it becomes to focus on the results and the data because the money issues take over. The plan is to have this done with enough time so that people are not worried about the funding necessarily but focused on what kind of results are being achieved and what needs to be funded.

- A writing team of volunteers has been established that will process the input from the conversations, the open space, all the learning conversations, outcomes, and funding strategies, then synthesize this information into a revised and updated plan. This plan will be presented to the CRC then the Commission for approval, which will include strategies on how to invest the funds. The writing team volunteers are Jill Harper, Kim Bradley, David Gray, Tad Kitada, Mike Ramero, Nancy Baggett and Don Ferretti. Heidi Kolbe will be facilitating the writing team meetings.
- A team of plan readers has also be established with Sandra Naylor-Goodwin, Maureen Burness, Susan Fernandes, and Steve Conklin. They will assist in proof reading, structure, and a sounding board for the draft editions of the plan, etc.

- The first meeting of the teams will be November 17, 2003, 1 p.m. to 5 p.m. at the Shiloh Center. This meeting will include an orientation, goal setting, analyzing the timeline, and addressing what it will take to reach the goal. Anybody who is interested in attending these meeting are welcome to do so.

Meetings with the Early Childhood Relationship Support Project have been taking place. Two meetings are left before recommendations are presented to the Commission in December. The last two meeting dates are listed below:

- Data Conversation, November 21, 2003, from 1 p.m. to 5 p.m. at the Shiloh
- Sustainability and Funding, November 26, 2003, from 9 a.m. – 12 noon. Shiloh.

The CRC will meet on December 1, 2003 and compile the information from the above two meetings bringing their recommendations to the Commission on December 11, 2003.

Adjournment

Meeting adjourned at 5:40 p.m.